

**Santa Maria Cemetery District
Board of Trustees Special Meeting Minutes**

Location of Meeting:
1651 S. College Dr.
Santa Maria, Ca 93454 (Grounds)

Meeting Date: January 29, 2026

CALL TO ORDER: The regular meeting was called to order by Chairman Engel at 9:00 A.M.

TRUSTEES PRESENT: Chairman, Bob Engel; Co-Chair Lee Diaz; Trustee John Tunnell; Trustee, Mark Evans; Trustee, Carmen Garcia

OTHERS PRESENT: Brendan Hannegan, District Manager

There was no public comment.

ITEMS FOR ACTION / NEW or OLD BUSINESS

- a) Walk-through of mausoleum and maintenance building to review inventory and needs for new maintenance shop
 1. Confirm with JB Deyer about red-diesel tax-free benefits
 2. Look into repair of damaged small windowpane in mausoleum
 3. Brendan to provide board with information on burials of outdoor crypt. Also contact legal to review options on repair of dismantle and burial in same area.
 4. Look for any records on Woman's league who have a plaque on flagpole.
 5. Discussed amount of sold but unused graves on original side of cemetery. Will review process with legal and guidelines as stated in California Health & Safety code.
- b) Maintenance Building walk-thru and reviewed inventory
 1. Board requested cleaning of upper ledge and rain gutter on building.
 2. Contact Boys & Girls Scout for options with old flag program
 3. Reviewed plan with staff to continued to move dirt to new side of cemetery
 4. Reviewed storage and office building and discussed how best usage. Also plan to identify scrap metal (old equipment) to remove and recycle as needed.
- c) The Board approved a motion to instruct Tom Martinez that at this time to proceed with plans on the new shop only and no separate office to be connected to shop. The shop will contain a bathroom inside and utilities for future addition of an office. Motion by Tunnell, second by Evans. Ayes: Engel, Diaz, Garcia, Tunnell, Evans. Motion carried.

ADJOURNMENT: The meeting was adjourned at 11:05 AM.