

Santa Maria Cemetery District
Board Minutes
Location of Meeting:
1651 S. College Dr.
Santa Maria, Ca 93455

Meeting Date: June 15th, 2026

CALL TO ORDER: The regular meeting was called to order by Chairman Bob Engel at 9:00 A.M.

TRUSTEES PRESENT: Chairman, Bob Engel; Vice Chairman, Lee Diaz; Trustee, Carmen Garcia;
Trustee Mark Evans; Trustee, John Tunnell

ABSENT:

OTHERS PRESENT: Brendan Hannegan, District Manager; Carrie Troup, CPA, Tom Martinez, Brandon Heavener of Bethel Engineering, Chris Padilla of Moss, Levy & Hartzheim.

The Board approved of minutes of May 11th, 2026, board meeting. Motion by Evans, second by Diaz. Ayes: Diaz, Garcia, Evans, Engel, Tunnell. Motion carried.

There were no public comments.

ITEMS FOR ACTION / NEW or OLD BUSINESS

- a) Tom Martinez, Brandon Heavener reported on the construction for future maintenance shop. The Project has been delayed due to the City of Santa Maria. They are working on the bid package.
- b) There is no update on the adjacent property for sale.
- c) The Board reviewed and approved the investment policy (exhibit A) pending one update. Motion by Tunnell, second by Evans. Ayes: Diaz, Garcia, Evans, Engel, Tunnell. Motion carried
- d) The Board reviewed, discussed and approved the social media policy as presented. Motion by Garcia, second by Diaz. Ayes: Diaz, Garcia, Evans, Engel, Tunnell. Motion carried.
- e) The Board reviewed the security patrol handout.
- f) The Board reviewed the "At Home to At Rest" program.
- g) Chris Padilla of Moss, Levy & Hartzheim discussed the unmodified opinion, clean audit report.
- h) Services Report – May Burial Information- District Manager Hannegan
 - 40 Services: 24 Casket, 16 Cremation
 - 14 Casket At need, 16 Casket Pre-need
 - 0 Cremation at Need, 1 Pre-Need

FINANCIAL REPORT: Carrie Troup, C.P.A.

Carrie Troup reported on the financial status. The Board reviewed the 26/27 draft budget.

TRUSTEE REPORTS:

- a) Trustee Garcia- None
- b) Trustee Evans- None
- c) Trustee Tunnell- None
- d) Vice Chairman Diaz- None
- e) Chairman Engel –None

The next regular Board meeting has been scheduled for Monday July 13th, 2026.

ADJOURNMENT: The meeting was adjourned at 12:00