

Santa Maria Cemetery District  
Board Minutes  
Location of Meeting:  
1651 S. College Dr.  
Santa Maria, Ca 93455

Meeting Date: January 12<sup>th</sup>, 2026

CALL TO ORDER: The regular meeting was called to order by Chairman Engel at 9:00 A.M.

TRUSTEES PRESENT: Chairman, Engel; Vice Chairman, Lee Diaz; Trustee, Carmen Garcia; Trustee, John Tunnell; Trustee Mark Evans

Absent: None

OTHERS PRESENT: Brendan Hannegan, District Manager; Carrie Troup, CPA., Branden Heavener of Bethel Engineering, Tom Martinez of Tom Martinez & Assoc., Sandra Wheeler of Stifel Investments and a member of the public.

The Board approved of minutes of the December 8, 2025, board meeting. Motion by Diaz, second by Tunnell. Ayes: Engel, Diaz, Garcia, Tunnell, Evans. Motion carried.

A member of the public addressed the Board and announced that they would like to observe the meeting.

ITEMS FOR ACTION / NEW or OLD BUSINESS

- a) Branden Heavener of Bethel Engineering, reported on oil well location data and discussed contacting CalGen Well finders. Tom Martinez reported on building requirements and materials. The board approved of engineering services for the metal building structure. Motion by Evans, second by Diaz. Ayes: Engel, Diaz, Garcia, Tunnell, Evans. Motion carried.
- b) Diana Alcala, Kirk & Simas was unable to attend the meeting but provided a handout for Board review. There was no title report available. The Board approved to draft a corresponding letter to the City of Santa Maria Community Development Department. Motion by Diaz, second by Evans. Ayes: Engel, Diaz, Garcia, Tunnell, Evans. Motion carried.
- c) District Manager Hannegan discussed the project priority list for 2026. He will add a timeline to track the progress on the building.
- d) District Manager Hannegan reported on the security patrol recap.
- e) The Board discussed and approved to vote for Doreen Lee Johnson for the LAFCO Special District Representative. Motion by Tunnell, second by Garcia. Ayes: Engel, Diaz, Garcia, Tunnell, Evans. Motion carried.
- f) Calendar Updates:
  - a. CAPC Annual Conference – Anaheim March 19<sup>th</sup> – 21<sup>st</sup>. 2026
- g) Services Report – Recap of the November Burial Information- District Manager Hannegan reported on the following:
  - 35 Services: 20 Casket, 15 Cremation
  - Casket At need, 12 Casket Pre-need
  - 4 Cremation at Need, 3 Pre-Need

Sandra Wheeler of Stifel Investments discussed the Districts investments in detail and presented an account review.

FINANCIAL REPORT: Carrie Troup, C.P.A.  
Carrie Troup reported on the financial status.

TRUSTEE REPORTS:

- a) Trustee Garcia- inquired about the status of the letter the District received from a member of the public
- b) Trustee Evans- Complimented the grounds
- c) Trustee Tunnell- None
- d) Vice Chairman Diaz- Inquired about a street light.
- e) Chairman Engel – Discussed special projects and the need for task lists

The next regular Board meeting is scheduled for Monday February 9<sup>th</sup>, 2026.

ADJOURNMENT: The meeting was adjourned at 12:05 PM.