

Santa Maria Cemetery District

Board Minutes

Location of Meeting:

Location of Meeting: 511 E. Lakeside Parkway, Santa Maria, CA 93454 and via teleconference

Meeting Date 9/14/20

CALL TO ORDER: The regular meeting was called to order by the Chairman at 9:00 A.M.

ROLL CALL:

PRESENT: Lee Diaz, Chairman; Cole Lucas, Co-Chair; John Tunnell, Trustee; Bob Engel, Trustee; Mark Evans, Trustee

ABSENT:

OTHERS PRESENT: General Manager Nick Salvesen; Carrie Troup, C.P.A; Karen O'Neil, Kirk & Simas

The Board reviewed and approved the minutes of the August 10, 2020 meeting. Motion by Lucas, second by Tunnell. Ayes: Tunnell, Diaz, Engel, Lucas and Evans. Motion carried.

There was no public comment.

ITEMS FOR ACTION/OLD BUSINESS

- a) **The Board discussed and reviewed construction documents for South Lawn Expansion Phase II.**
- b) **The Board discussed and reviewed liquidity and estimated construction costs.**

ITEMS FOR ACTION/NEW BUSINESS

None

FINANCIAL REPORT: Carrie Troup, C.P.A. presented the monthly financial reports.

MANAGER'S REPORT:

- a) **General Manager Salvesen presented a recap of the August burial information. 38 Services: 25 Casket, 12 Cremation, 1 Niche; 10 Pre-needs: 10 Casket; 3 Historical Graves: 1 Service, 2 Pre-need**
- b) **General Manager Salvesen reported on the E. Newlove new shop location and updated the Board on issues with homeless and transients.**
- c) **General Manager Salvesen gave an update on the Projects list.**

TRUSTEE REPORTS:

- a) **Chairman Diaz- Discussed memorial bench options for the District and his concerns about dead trees.**
- b) **Co-Chair Lucas- None**
- c) **Trustee Evans- Discussed WiFi on the grounds and memorial tree options.**
- d) **Trustee Tunnell- Discussed removing the pine trees.**
- e) **Trustee Engel- Discussed using Line 8100 for the project items and reported on online options for advertising a legacy tree program. He inquired about the tree management program.**

The next regular Board meeting is scheduled for October 12th, 2020.

The meeting was adjourned at 11:08 AM. Motion by Evans, second by Tunnell. Ayes: Tunnell, Diaz, Engel, Lucas and Evans. Motion carried.