

Santa Maria Cemetery District

Board Minutes

Location of Meeting: 1501 S. College, Santa Maria, CA 93454

Meeting Date 8/12/19

CALL TO ORDER: The regular meeting was called to order by the Chairman at 9:00 A.M.

ROLL CALL:

PRESENT: Lee Diaz, Chairman; John Tunnell, Trustee; Bob Engel, Trustee; Cole Lucas, Trustee

ABSENT: Mark Evans, Co-Chair

OTHERS PRESENT: Becky Badenell, General Manager; Carrie Troup, C.P.A; Karen O'Neil of Kirk & Simas

MINUTES OF PREVIOUS MEETING:

The Board reviewed and approved the minutes of the July 8, 2019 regular meeting and the July 16, 2019 Special Meeting. Motion by Lucas, second by Tunnell. Ayes: Tunnell, Lucas and Diaz. Absent from vote: Evans, Engel. Motion carried.

There was no public comment.

The Board recessed to closed session at 9:03am

Conference with real property negotiators regarding property: Ptn Lot 33 Tract Por SW/4 Sec 23 T10 R34W SBB&M

Agency negotiator/Agent: Karen A. O'Neil and Becky Badenell.

Conference with legal counsel- anticipated litigation

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9

Reconvene to open session at 9:47am

Report from closed session: The Board gave direction to Karen O'Neil of Kirk & Simas regarding property: Ptn Lot 33 Tract Por SW/4 Sec 23 T10 R34W SBB&M

ITEMS FOR ACTION/OLD BUSINESS

(a) The Board discussed the update on the Landscape Architect Projects Progress

(SouthlawnExtension). General Manager Badenell reported on the RJM request for more funding.

(b) Staff member Harshbarger requested that the Board hire two entry level grounds positions.

A member of the public presented information regarding the status of the grounds maintenance. She is unsatisfied with the current status. Trustee Tunnell addressed the staff (Harshbarger and Ramirez) and asked what the specific needs of the grounds are. The staff and the Board discussed further. The Board approved to hire a new district grounds worker IV. Motion by Engel, second by Lucas. Ayes: Tunnell, Engel, Diaz, and Lucas.

Absent for vote: Evans. Motion carried.

ITEMS FOR ACTION NEW BUSINESS

- (a) The Board discussed security on the grounds and the District office. The Board recommended the General Manager to obtain price estimates.

FINANCIAL REPORT: Carrie Troup, C.P.A. presented the monthly financial reports.

MANAGER'S REPORT:

BURIAL INFORMATION FOR July 2019

NUMBER OF CREMATIONS: 10

FULL BURIALS: 14

INFANT: 1

25 Total

Sales for Pre-need: 38

Sales for Burials: 6

Total \$54,780.00

Southlawn: Burials 1,241

Pre-need: 1015

Available: 1,241

(1st Burial Sept 2008)

TRUSTEE REPORTS:

- a) Chairman Diaz-None
- b) Co-Chair Evans- Absent
- c) Trustee Lucas- None
- d) Trustee Tunnell- Will follow up with a meeting between the staff and JD Humann.
- e) Trustee Engel- Discussed the marketing of the leased land. Requested the irrigation map on the wall and removal of old pictures, addition of new areal pictures.

The meeting was adjourned at 11:04 AM. Motion by Tunnell, second by Lucas. Ayes: Tunnell, Engel, Diaz, and Lucas. Absent for vote: Evans. Motion carried.

The next regular meeting will be Monday, September 9, 2019.