

Santa Maria Cemetery District

Board Minutes

Location of Meeting: 1501 S. College, Santa Maria, CA 93454

Meeting Date 7/10/17

CALL TO ORDER: The regular meeting was called to order by the Chairman at 9:00 A.M.

ROLL CALL:

PRESENT: Lee Diaz, Chairman; Mark Evans, Co-Chair, Bob Engel, Trustee; Cole Lucas, Trustee; John Tunnell, Trustee

ABSENT:

OTHERS PRESENT: Becky Badenell, General Manager; Carrie Troup, C.P.A., Karen O'Neil of Kirk and Simas

DISTRIBUTIONS: None

MINUTES OF PREVIOUS MEETING: The Board reviewed and approved the minutes of the June 12, 2017 regular meeting. Motion by Lucas, second by Tunnell. Ayes: Diaz, Tunnell, and Lucas. Abstain from vote: Evans. Absent for vote: Engel. Motion carried.

PUBLIC COMMENT:

None

ITEMS FOR ACTION/OLD BUSINESS

- (a) The Board discussed live music on the District grounds. The Board will review draft live music policies and sample city ordinances during the next regular board meeting.
- (b) The Board discussed the update on the Enos project including the upcoming street closures and the corresponding signage to direct the public.
- (c) The Board reviewed and discussed the Trustee Compliance Schedule.
- (d) The Board discussed the District policy check list. Karen O'Neil reported on the Decorum Policy.
- (e) The Board reviewed, discussed and approved DM Employment Agreement. Motion by Lucas, second by Evans. Ayes: Diaz, Lucas, Tunnell, Evans, and Engel. Motion carried.

ITEMS FOR ACTION NEW BUSINESS

- (a) The Board discussed and approved the 2017/2018 price increase per the handout. Motion by Engel, second by Evans. Ayes: Diaz, Lucas, Tunnell, Evans, and Engel. Motion carried.

7. FINANCIAL REPORT: Carrie Troup, C.P.A. presented the monthly financial reports.

The Board reviewed, discussed and approved the 2017/18 Budget. Motion by Lucas, second by Evans. Ayes: Diaz, Lucas, Tunnell, Evans, and Engel. Motion carried.

8. MANAGER'S REPORT:

BURIAL INFORMATION FOR June 2017

NUMBER OF CREMATIONS: 13 (4 Southlawn, 9 original side)

FULL BURIALS: 27 (15 original side, 12 Southlawn)

INFANT: 0 (0 Southlawn, 0 original side)

40 Total

Southlawn Statistics: Burials: 938

Pre need: 764

Available: 1912

The Manager reported that contracting with JD Humann continues to run smoothly.

9. TRUSTEE REPORTS:

a) Chairperson Diaz- None

b) Co-Chair Evans- None

c) Trustee Lucas- None

d) Trustee Tunnell- None

e) Trustee Engel- None

The meeting was adjourned at 10:28 AM.

Next regular meeting will be Monday, August 14, 2017.