

Santa Maria Cemetery District

Board Minutes

Location of Meeting: 1501 S. College, Santa Maria, CA 93454

Meeting Date 6/12/17

CALL TO ORDER: The regular meeting was called to order by the Chairman at 9:00 A.M.

ROLL CALL:

PRESENT: Lee Diaz, Chairman; Bob Engel, Trustee; Cole Lucas, Trustee; John Tunnell, Trustee

ABSENT: Mark Evans, Co-Chair

OTHERS PRESENT: Becky Badenell, General Manager; Tony Ramirez, Grounds manager; Carrie Troup, C.P.A., Karen O'Neil of Kirk and Simas;

DISTRIBUTIONS: None

MINUTES OF PREVIOUS MEETING: The Board reviewed and approved the minutes of the May 8, 2017 regular meeting. Motion by Lucas, second by Diaz. Ayes: Diaz, Engel, Tunnell, and Lucas. Absent for vote: Evans. Motion carried.

PUBLIC COMMENT:

None

At 9:45AM the Board recessed to closed session.

Conference with real property negotiators; Agent negotiator Karen O'Neil of Kirk and Simas.

Adjourn closed session at 10:03AM and reconvene to open session.

Report from closed session:

The Board approved of the new lease at presented. Motion by Tunnell, second by Lucas. Ayes: Lucas, Diaz, Engel, Tunnell. Absent for vote: Evans. Motion carried.

5. ITEMS FOR ACTION/OLD BUSINESS

(a) The Board discussed live music on the District grounds. Guest, Local mortuary owner, Mr. Hoffman reported on the challenges facing live music on the District grounds. The Board will not change the rules at this time and will discuss again during the next regular Board meeting.

(b) The Board discussed the update on the Enos project and meeting with the city held on May 25. The discussion included the new gate, irrigation and access. The District will place a cemetery entrance sign to inform the public of the cemetery access.

(c) The Board discussed and updated the Trustee Compliance Schedule.

(d) The Board discussed the District Policy's Check List. They continue their policy review.

6. ITEMS FOR ACTION NEW BUSINESS

(a) The Board discussed the DM Employment Agreement and directed Karen O'Neil to omit all

references to the MOU and will change section 8b. She will make further changes and resubmit for Board review during the next regular Board meeting.

(b) The Board discussed and approved Rosenberg's Rules of Order and Decorum Policy. Motion by Tunnell, second by Engel. Ayes: Tunnell, Diaz, Engel. Abstain from vote: Lucas. Absent from vote: Evans. Motion carried.

(c) The Board approved the purchase of a new mower per the proposal from Kern River Equipment. Motion by Engel, second by Tunnell. Ayes: Tunnell, Lucas, Diaz, Engel. Absent from vote: Evans. Motion carried. Tony Ramirez discussed the need for a new compressor. He will obtain bids and will report back during the next regular Board meeting. He also discussed the need for a small mower.

7. **FINANCIAL REPORT:** Carrie Troup, C.P.A. presented the monthly financial report. The board reviewed and discussed the 2017/18 budget worksheet and will discuss again during the next regular meeting.

8. **MANAGER'S REPORT:**

BURIAL INFORMATION FOR May 2017

NUMBER OF CREMATIONS: 11 (5 Southlawn, 6 original side)

FULL BURIALS: 26 (17 original side, 9 Southlawn)

INFANT: 2 (2 Southlawn, 0 original side)

39 Total

Southlawn Statistics: Burials: 925

Pre need: 759

Available: 1936

The Manager gave a report on the number of gophers that have been caught:

Feb 243

March 188

April 179

May 168

June 91

Total: 869

The Manager reported that "NO CLIMBING ON OR AROUND ANGEL" signs were placed at the Angel of Hope, and contracting with JD Humann continues to run smoothly.

9. **TRUSTEE REPORTS:**

a) Chairperson Diaz- None

b) Co-Chair Evans- Absent

c) Trustee Lucas- None

d) Trustee Tunnell- Would like to discuss the upcoming MOU negotiations.

e) Trustee Engel- Discussed the need to interview union negotiators.

The meeting was adjourned at 12:05pm.

Next regular meeting will be Monday, July 10, 2017.