

Santa Maria Cemetery District

Board Minutes

Location of Meeting:

Location of Meeting: 1501 S College Dr, Santa Maria, CA 93454 and via teleconference

Meeting Date 5/10/2021

CALL TO ORDER: The regular meeting was called to order by the Chairman at 9:00 A.M.

ROLL CALL:

PRESENT: Lee Diaz, Chairman; Trustee; Bob Engel, Trustee; Cole Lucas, Trustee; Mark Evans (via conference call), Trustee Tunnell

ABSENT: None

OTHERS PRESENT: Interim Manager, Debra Fowler; Carrie Troup, C.P.A.

The Board reviewed and approved the minutes of the April 12th and Special Meeting April 23rd. Motion by Lucas, second by Tunnell. Ayes: Lucas, Diaz, Engel, Evans, Tunnell. Motion carried.

PUBLIC COMMENT: None

ITEMS FOR ACTION/OLD BUSINESS

- a) Mr. Heavener (Bethel Engineering) reported on the Phase II Expansion bids. The Board requested that the attorney review the documents before making the final decision. The Board requested project management costs from Brandon Heavener (Bethel Engineering). Trustee Engle abstained from this discussion.
- b) Mr. Martinez (M&A Architecture) reported on the Phase II Expansion. He discussed the location of the office and Phase II shop with The Board.
- c) The Board reviewed and discussed the District Rules and Regulations regarding solar lights . The Board discussed adding "other than service animals" to the rules & regulations but will check with Karen O'Neil of Kirk and Simas before making any updates.

ITEMS FOR ACTION/NEW BUSINESS

- a) Trustee Evans reported on the financing for the expansion.
- b) The Board discussed the request for temporary power poles on cemetery south property line as requested by the shopping center contractor. The Board will request that stakes be added in order to define the location of the poles.

FINANCIAL REPORT: Carrie Troup, C.P.A.

INTERIM MANAGER'S REPORT:

- a) Interim Manager Fowler presented a recap of the April burial information. 45 Services: 26 Casket, 18 Cremation, 1 baby.
- b) Interim Manager Fowler discussed new casket graves near baby and cremation area; 175 additional graves, 72 new casket graves near flagpole.

The Board recessed to Closed Session @11:40 AM

Adjourned Closed Session @11:59AM

Report from Closed Session:

No Action taken

TRUSTEE REPORTS:

- a) Chairman Diaz- Discussed marketing for Niches.
- b) Co-Chair Lucas- None
- c) Trustee Evans- None
- d) Trustee Tunnell- None
- e) Trustee Engel- Requested a Special Meeting for discussions on expansion.

The next regular Board meeting is scheduled for June 14th, 2021.

The meeting was adjourned at 12:05 PM.