

Santa Maria Cemetery District

Board Minutes

Location of Meeting: 1501 S. College, Santa Maria, CA 93454

Meeting Date 5/8/17

CALL TO ORDER: The regular meeting was called to order by the Chairman at 9:00 A.M.

ROLL CALL:

PRESENT: Lee Diaz, Chairman; Mark Evans, Co-Chair; Cole Lucas, Trustee

ABSENT: John Tunnell, Trustee; Bob Engel, Trustee

OTHERS PRESENT: Becky Badenell, General Manager; Carrie Troup, C.P.A., Karen O'Neil of Kirk and Simas;

DISTRIBUTIONS: None

MINUTES OF PREVIOUS MEETING: The Board reviewed and approved the minutes of the April 10, 2017 regular meeting. Motion by Lucas, second by Evans. Ayes: Diaz, Evans, and Lucas. Absent for vote: Tunnell and Engel. Motion carried.

PUBLIC COMMENT:

None

5. ITEMS FOR ACTION/OLD BUSINESS

(a) The Board approved the renewal of the GSRMA Insurance. The Board has had good experience and are impressed with their claims management. Motion by Evans, second by Lucas. Ayes: Lucas, Evans, and Diaz. Absent for vote: Engel and Tunnell. Motion carried.

(b) The Board discussed the Enos project. Karen O'Neil stated that the lease will be up in July.

(c) The Board discussed John Courtney, RJM Design Group, and other options for the Southlawn. The District will add signs around the angel.

(d) The Board discussed the update to the Trustee Compliance Schedule.

(e) The Board discussed email guidelines. Karen O'Neil announced that emails directed to the Board are public documents and need to be presented as if the email was printed on the front page of the newspaper. Karen O'Neil stated that she will contact Trustee Engel to discuss directly.

(f) The Board discussed District policies.

6. ITEMS FOR ACTION NEW BUSINESS

7. FINANCIAL REPORT: Carrie Troup, C.P.A. presented the monthly financial reports.

8. MANAGER'S REPORT:

BURIAL INFORMATION FOR April 2017

NUMBER OF CREMATIONS: 12 (4 Southlawn, 8 original side)

FULL BURIALS: 31 (15 original side, 16 Southlawn)

INFANT: 1 (1 Southlawn, 0 original side)

44 Total

Southlawn Statistics: Burials: 910

Pre need: 755

Available: 1950

The Manager reported that the Humann Landscapers are doing well with weeding and other maintenance. There was one problem to report for the month at the Angel of Hope which was previously reported and discussed. The day to day operations are normal. The general manager will be out May 22nd-May 26th.

9. TRUSTEE REPORTS:

- a) Chairperson Diaz- None
- b) Co-Chair Evans- None
- c) Trustee Lucas- None
- d) Trustee Tunnell- Absent
- e) Trustee Engel- Absent

The meeting was adjourned at 10:50 A.M. Motion by Lucas, second by Evans. Ayes: Diaz, Evans, and Lucas. Absent for vote: Tunnell and Engel. Motion carried.

Next regular meeting will be Monday, June 12, 2017.