

Santa Maria Cemetery District

Board Minutes

Location of Meeting:

Location of Meeting: 1501 S. College, Santa Maria, CA 93454

Meeting Date 3/2/20

CALL TO ORDER: The regular meeting was called to order by the Chairman at 9:00 A.M.

ROLL CALL:

PRESENT: Lee Diaz, Chairman; John Tunnell, Trustee; Bob Engel, Trustee; Mark Evans, Co-Chair

ABSENT: Cole Lucas, Trustee

OTHERS PRESENT: Becky Badenell, General Manager; Carrie Troup, C.P.A;

MINUTES OF PREVIOUS MEETING:

The Board reviewed and approved the minutes of the February 10, 2020 regular meeting. Motion by Evans, second by Tunnell. Ayes: Tunnell, Engel, Diaz and Evans. Absent for vote: Lucas. Motion carried.

There was no public comment.

ITEMS FOR ACTION/OLD BUSINESS

- a) The Board discussed Phase II Expansion options. The Board will invite Russ Garrison to the next meeting regarding the project planning.

ITEMS FOR ACTION NEW BUSINESS

- a) The Board discussed and approved the appointment of the General Manager and discussed duties and compensation to Mr. Salvesen. Motion by Engel, second by Evans. Ayes: Tunnell, Engel, Diaz and Evans. Absent for vote: Lucas. Motion carried.

General Manager Badenell reported that Tony Ramirez, Operations Manager, has announced his retirement. His last day will be March 31, 2020.

TRUSTEE REPORTS:

- a) Chairman Diaz-Reported on the CAPC Conference he attended in Ventura. He reported on the following topics:
 - 1. Hiring and firing do's and don't's
 - 2. Service time limits
 - 3. ABS Contracting
 - 4. Green burials

Chairman Diaz reported on the status of the pending items.

- b) Co-Chair Lucas- Absent
- c) Trustee Evans- None
- d) Trustee Tunnell- None
- e) Trustee Engel- Discussed comprehensive list of pending items, discussed composting options

and proposed the District provide a retirement dinner.

ITEMS FOR NEXT AGENDA

- a) Zoning
- b) Q&A with new General Manager
- c) Discuss expansion

The Board will hold a Special Meeting on Tuesday, March 24, 2020 at 10am at the District Office.

The next regular meeting will be April 13, 2020.

The meeting was adjourned at 10:35 AM. Motion by Tunnell, second by Evans. Ayes: Tunnell, Engel, Diaz and Evans. Absent for vote: Lucas. Motion carried.